

St. Andrew's Vestry Meeting Minutes

Summary Meeting Information

Meeting Date: Wednesday, 9/26/2018

Time: 6:40 PM

Attendees

Present: The Rev. Andy Jones, Rector; Janet Hyde, Senior Warden; Doug Rahn, Junior Warden; Mark Koch, Treasurer; Sara Siegmann, Clerk; Margaret Corbae; Daniel Cross; Karen Evans-Romaine; Sally Hogan; Helyn Luisi-Mills; Christie McConnell; Donna McDowell; Judy Mills

Guest: Anne Keller

Absent: Andrew Yan

Refreshments: Janet Hyde

Agenda Item	Leader	Brief Summary
Prayer	Fr. Andy	
Approval of agenda Approval of minutes from August Timekeeper: Janet	Fr. Andy	<ul style="list-style-type: none">• Agenda <i>approved</i> with changes(Janet/Sally)• Minutes <i>approved</i> with corrections (Judy/Margaret)
Approve August Financials	Mark Koch	August <i>approved</i> (Daniel/Janet)
Update on St. Paul's AME	Fr. Andy	
Morning prayer schedule	Fr. Andy	
Review of newcomer ministries - Photo directory		
Nominating Committee	Janet Hyde	
Report on Homecoming	Karen Evans-Romaine, Fr. Andy	
Possible bylaws changes	Fr. Andy & Janet	
Reports		
Process: How did we do?		
<ul style="list-style-type: none">• Closing Prayer• Dismissal	<ul style="list-style-type: none">• Judy Mills• Fr. Andy	Minutes closed at 9:00

August Minutes:

Budget – the sentence about lowered HR expenses for the second full-time position should read “due to it being an entry-level position”.

August Financials

Agreed that the construction fund should be renamed to the Capitol Fund.

Helyn Luisi-Mills will follow up on the Sun Prairie Help funds when these are ready to be distributed.

Buildings & Grounds expenses were slightly above average. The tree removal was \$1,600 due to the obstacles the crew had to deal with.

We ran a slight deficit this month, but we are still in the black for the year. This is a strong place to be at the end of the summer.

Question: We just spent \$1,600 on the tree removal. How did we determine the 2019 budget for buildings & grounds?

Answer: That item showed one of the most significant increases in the next budget and includes non-contract maintenance, such as tree removal. We arrived at that line in the 2019 budget by averaging the last three years' expenses.

St. Paul's AME Update:

The Outreach Committee has been in conversation about doing a weekend food backpack program with underserved students and has reached out to St. Paul's; they are also very interested in this. The idea is that we'd work together to serve a school on the East side and a school nearer to St. Andrew's. However, we've discovered there are a lot of bureaucratic and logistical layers to work through.

This is also a labor-intensive process. It would require someone to pack food supplies for students once a week, and the geographical distance between us and St. Paul's would make it more difficult.

While following up on this, Fr. Andy discovered that Pastor Baring may soon be reassigned to a new congregation, which complicates matters.

We'd still love to do a backpack food ministry, but part of the impetus for this project was doing it in relationship with a local African-American church. At the very least, we may be able to get groups from both congregations together to discuss this.

Discussion:

This would require both funding and more people to actively commit to an ongoing ministry. It also hasn't been raised with the wider congregation. Should we bring this up at the Annual Meeting?

Question: Is the decision to move ahead and raise this with the congregation on this something that's up to the Outreach Committee or the Vestry?

Answer: The Vestry can help shape that conversation.

We could also consider starting this here and getting the logistics moving, or partnering with the existing consortium at St. Luke's.

It's important to consult with the schools on their needs and requirements. The Outreach Committee is consulting with social workers.

Question: Is there a similar project at Mt. Zion, Fountain of Life, or the Nehemiah Project that we could come alongside and help support?

Answer: Last week, Fr. Andy had an email from the Nehemiah Project about a program they want to expand from East HS to West. This is an after-school education and homework program for which they would probably need space and funding.

We would love to A) be in relationship with an African-American church in our community and B) engage in a substantial outreach project, whether that's a food-related project or not.

Point: We'd love to do something on this side of town. **Counterpoint:** We could (or should) challenge ourselves to get outside our comfort zones.

Point: There was some concern about us deciding as a Vestry which project to work on, when there might be more energy from the parish behind a different project. Could we present the congregation with two possible projects (backpack project, Nehemiah project) and see which gains more traction?

Ideally, the Outreach Committee's charge would be to investigate outreach opportunities that parish members could volunteer for or give to, then present these to the parish.

Proposal: Ask the Outreach Committee and those interested in the backpack ministry if Fr. Andy can get some names from St. Paul's and share what we've learned about the project, then come back to report on the conversation.

Topic for next month: Come up with a charge for the Outreach Committee. Fr. Andy will follow up with committee members to see what makes sense to them.

Morning Prayer Schedule:

We've committed to doing Morning Prayer the fifth Sunday of every month, which would include this coming Sunday. However, Ken has been out due to illness and is just getting back into his schedule. To allow time to figure out how music will work in this service, we will skip this month and resume on the next 5-Sunday month, which will be in December.

Question: Is there any way we could do this in both services?

Answer: There's been some pushback when this was suggested, so we will continue to offer Eucharist at 8:00.

Newcomers Ministries:

Photo Directory:

We've had great success getting people to sign up, but we've also run out of photo slots as a result. We have a list of people who would love to be in the directory but haven't been able to sign up. LifeTouch may be able to give us another day of photos, which would solve the problem.

We've had very good volunteer participation!

Let the minutes reflect that there was applause for Donna's efforts on this, and that Donna expressed great gratitude for everyone who has helped with a variety of tasks.

Newcomers Brunches:

Doug, Margaret, Cheryl Mocadlo, and Lindsay Campbell met with Fr. Andy to come up with three dates for Newcomers' Brunches. One will be a Sunday right after church, one in the evening, and one between services. One may be targeted to families with children. The idea is to keep the invitations to a small number of individuals for intimate conversation: about 15 newcomers and 15 more established members of the church. If we get these numbers, about 45-50 new members should be able to join us for one of these brunches.

- Sunday, October 28th from 11:45-1:15
- January 19th or February 22nd, 6 PM
- Sunday May 5th between services

Greeters in the Narthex:

Still no signups, though this has been in the bulletin for the last 6 weeks.

Could we ask the ushers instead to ask people if they're new and provide information about the church?

Other ideas:

Could we have newcomers' bulletins that could be handed out? Maybe one for consistent use that helps guide visitors through the service and includes references to elements (hymns and collects) that change every week.

Nominating Committee (#NomComm):

We have one candidate each for Sr. and Jr. Warden, but our bylaws say we need twice as many people to run as for each office. This means we would theoretically need 8 people to run for Vestry. Practically, what we really need is 5 people running for 4 positions, as the alternate often does get pulled in. The DioCon reps have a similar need.

We should consider updating our bylaws not to require two people to run for every position. Janet and Fr. Andy will confer about language to propose.

We still need two more people for the Endowment Committee. They do most of their work over email. Janet collected a list of potential nominees to follow up.

Possible bylaws changes:

If we propose this change about the required number of candidates for each slot in the October meeting, there will be plenty of time to publish the proposed language before the Annual Meeting and hold a vote then. There was general agreement that the Executive Committee should move forward with this.

Report on Homecoming:

Karen mentioned that the second time you run Homecoming is significantly easier than the first! Volunteers were enthusiastic, and it ran simply with no bells and whistles. The Fellowship Hall was very busy that day, and we had a lot of signups.

Reports:

Helyn provided a report in the Vestry packet on the Youth program calendar. We're looking for more leaders to become involved in the spring.

Fr. Andy expects that his hours, which have been very high since Mthr Dorota's departure, will even out now that the program year has started. He will be putting his hours in next month's report as well so we can follow up if he needs additional help.

Taking a cue from the Diocesan Leadership Day, Fr. Andy has provided "I'm grateful for my Episcopal Church" cards around the church, and there will be an announcement instructing the parish how to fill these out.

Pat Size will be here this coming Sunday, as Fr. Andy is traveling. On October 14th, we'll use the St. Francis Day Propers and will bless the pets.

Process:

Liked: That Anne Keller joined us!

Learned: Our reserves are back down to \$93,000.

Wished:

- We'd been able to meet in the Fellowship Hall!
- That it would be easier for 15 or more to gather for projects
- That Fr. Andy will have a shorter work week, good reconnection with family, and safe travels

Closing Prayer was offered by Janet Hyde

Minutes Closed at 8:45 PM