

2022 DRAFT BUDGET

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Sept.

	2019	2020	2021 Ytd.	2021 Projected	2022
INCOME					
CONTRIBUTIONS					
Current Year Pledges	412,903.62	423,722.08	313,553.52	432,796.03	450,107.87
Matching Pledge Income	0.00	9,630.00	10,000.00	10,000.00	0.00
Open Offering	39,095.54	50,181.75	34,874.24	38,000.00	39,520.00
Prior Year Pledges	0.00	3,651.54	970.00	500.00	500.00
Easter/Christmas Offering	4,555.75	10,100.00	6,725.00	7,000.00	7,000.00
Flowers	795.00	160.00	175.00	400.00	400.00
Gain/Loss on Stock Sales			0.00	0.00	0.00
Subtotal Contributions	457,349.91	497,445.37	366,297.76	488,696.03	497,527.87
					1.81%
OTHER OPERATING INCOME					
Rent - Building Use	16,690.00	9,400.00	300.00	119.00	300.00
Wedding Income	0.00	0.00	0.00	216.00	1,000.00
Subtotal Other Operating Income	16,690.00	9,400.00	300.00	335.00	1,300.00
EARNED INCOME					
CD Interest Earned	550.00	118.95	88.90	119.00	119.00
Other Interest Earned	441.64	213.55	88.05	231.55	231.00
Subtotal Earned Income	991.64	332.50	176.95	350.55	350.00
VESTRY INCOME					
Vestry Income			0.00		0.00
PPP Loan Forgiveness			49,357.00	49,357.00	0.00
Designated Outreach OLD			0.00		0.00
Old Holy Week Offering			0.00		0.00
Subtotal Vestry Income	0.00	0.00	49,357.00	49,357.00	0.00
Budgeted					
TOTAL INCOME	475,031.55	507,177.87	416,131.71	538,738.58	499,177.87
EXPENSES					
HUMAN RESOURCES					
SALARY					
				3.5% increas	
Subtotal Human Resources	297,519.74	343,750.96	259,563.25	351,197.28	354,703.88
ADMINISTRATIVE EXPENSE					
BLDG. & GROUNDS EXPENSE					
UTILITIES					
Gas & Electric	14,130.37	11,247.37	7,231.77	10,247.00	15,000.00
Water & Sewer Expense	290.26	1,292.67	1,009.90	778.00	1,300.00
Subtotal Utilities	14,420.63	12,540.04	8,241.67	11,025.00	16,300.00
TELEPHONE/INTERNET					
Telephone Expense	3,440.22	3,328.73	2,111.63	3,800.00	3,800.00
NON-CONTRACT MAINTENANCE					
General Maintenance Exp.	1,337.48	242.78	1,513.54	1,500.00	1,247.25

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Facility Supplies	0.00	0.00	0.00	0.00	0.00
Security	624.53	0.00	0.00	500.00	395.89
Roof Maintenance	2,310.26	0.00	0.00	0.00	462.05
Electrical Maintenance	240.00	0.00	0.00	0.00	48.00
Plumbing Maintenance	0.00	0.00	1.58	0.00	0.00
Heating-A/C Maintenance	1,803.72	0.00	2,108.38	2,300.00	1,602.95
Elevator Repair	50.00	1,329.93	8,164.50	8,164.50	5,960.69
General Small Projects	369.47	0.00	0.00	0.00	90.69
Subtotal Non-contract Maintenance	6,735.46	1,572.71	11,788.00	12,464.50	9,807.52
MAINTENANCE CONTRACTS					
Pest Control	432.00	432.00	324.00	450.00	450.00
Water Softener	29.74	40.62	0.00	30.00	30.00
Elevator Contract	1,287.44	0.00	1,373.82	1,287.00	1,287.00
Cleaning Services	9,910.00	2,655.00	1,980.00	6,000.00	10,140.00
Lawn Care Combine			385.00	0.00	0.00
Heating Contract	2,791.59	3,805.76	1,225.00	3,805.76	3,806.00
Subtotal Maintenance Contracts	14,450.77	6,933.38	5,287.82	11,572.76	15,713.00
GROUNDS MAINTENANCE					
Lawn Treatment Contract	0.00	189.00	254.74	0.00	255.00
Plants, Shrubs, etc.	0.00	833.00	390.00	46.67	300.00
Snow Removal	10,458.00	6,066.00	5,306.00	7,000.00	7,261.80
Tree Trimming			0.00	1,800.00	0.00
Lawn Mowing	1,685.00	1,350.00	568.00	1,350.00	1,350.00
Subtotal Grounds Maintenance	12,143.00	8,438.00	6,518.74	10,196.67	9,166.80
INSURANCE					
Building Insurance	12,377.02	10,818.76	8,114.04	10,816.00	11,500.00
JANITORIAL SUPPLIES					
Paper Products	519.38	352.29	0.00	577.00	577.00
Cleaning Supplies	50.56	0.00	0.00	165.72	165.72
Other Janitorial Supplies	149.61	241.26	14.49	183.00	183.00
Subtotal Janitorial Supplies	719.55	593.55	14.49	925.72	925.72
Subtotal Bldg. & Grounds Expense	64,286.65	44,225.17	42,076.39	60,800.65	67,213.04
OFFICE EXPENSE					
AUDIT EXPENSE					
Audit Expense	0.00	150.00	150.00	150.00	0.00
Accounting Services					12,000.00
OFFICE SUPPLIES					
Paper	1,215.37	537.37	404.48	1,200.00	1,200.00
Office Supplies	1,075.00	1,032.27	923.47	1,400.00	1,400.00
Computer Supplies	212.03	361.89	0.00	12.30	12.30
Office Equipment	589.00	0.00	0.00	237.69	237.69
Other Office Expense	53.96	0.00	0.00	0.00	0.00
Subtotal Office Supplies	3,145.36	1,931.53	1,327.95	2,849.99	2,849.99

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EQUIPMENT LEASES					
Xerox Lease	3,799.95	3,507.32	1,890.35	3,500.00	3,500.00
POSTAGE					
Bulk Mail	475.00	785.00	240.00	1,000.00	1,000.00
Postage	890.79	1,228.90	1,051.41	1,000.00	1,000.00
Subtotal Postage	1,365.79	2,013.90	1,291.41	2,000.00	2,000.00
COMPUTER EXPENSE					
Repairs & Maintenance	416.00	556.60	433.20	900.00	624.20
Hardware & Software	1,891.94	2,949.54	287.99	1,061.56	1,769.96
Registration/License Fees	10.00	125.00	10.00	146.67	150.00
Computer Support	343.50	249.00	398.00	467.07	500.00
Subtotal Computer Expense	2,661.44	3,880.14	1,129.19	2,575.30	3,044.16
MISC. ADMINISTRATIVE EXP.					
Misc. Administrative Exp.	489.00	0.00	140.00	450.00	450.00
SPECIAL PROJECTS					
Directories	165.00	0.00	0.00		
Subtotal Office Expense	11,626.54	11,482.89	5,928.90	11,525.29	23,844.15
 Subtotal Administrative Expense	 75,913.19	 55,708.06	 48,005.29	 72,325.94	 91,057.18
WORSHIP EXPENSE					
ALTAR GUILD					
Communion Supplies	881.67	89.05	0.00	300.00	658.96
Linen & Vestments	0.00	0.00	0.00	210.32	210.32
Flowers Expense	0.00	383.70	146.28	350.00	649.96
Misc Altar Guild Expenses	485.70	0.00	0.00	81.49	81.49
Candles	695.07	140.79	0.00	448.00	448.00
Subtotal Altar Guild	2,062.44	613.54	146.28	1,389.81	2,048.73
MUSIC MINISTRY					
MUSIC SUPPLIES					
Chancel Choir	737.83	578.34	459.05	600.00	600.00
Choristers	0.00	0.00	0.00	100.00	100.00
Instrumental	0.00	71.95	0.00	200.00	0.00
Handbells	316.74	191.00	0.00	0.00	200.00
Copyright Fees	592.00	449.50	405.00	592.00	592.00
Subtotal Music Supplies	1,646.57	1,290.79	864.05	1,492.00	1,492.00
SUPPLY MUSICIANS					
Vacation Supply	500.00	0.00	300.00	600.00	600.00
Accompanists & Soloists	500.00	75.00	75.00	400.00	400.00
Subtotal Supply Musicians	1,000.00	75.00	375.00	1,000.00	1,000.00
MUSICAL INSTRUMENT MAIN.					
Piano Maintenance	392.00	246.00	235.00	392.00	392.00

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Organ Maintenance	340.00	0.00	0.00	340.00	340.00
Subtotal Musical Instrument Main.	732.00	246.00	235.00	732.00	732.00
CONCERTS					
Stipends	0.00	-100.00	0.00	0.00	
CONTINUING EDUCATION					
Association Fees	40.00	40.00	40.00	50.00	50.00
Stipends/Director Worksho	0.00	0.00	0.00	250.00	250.00
Subtotal Continuing Education	40.00	40.00	40.00	300.00	300.00
Subtotal Music Ministry	3,418.57	1,551.79	1,514.05	3,524.00	3,524.00
Subtotal Worship Expense	5,481.01	2,165.33	1,660.33	4,913.81	5,572.73
FELLOWSHIP					
COFFEE HOUR					
Coffee & Juice	748.85	281.40	42.95	500.00	1,100.00
Paper Products	616.03	0.00	32.59	120.00	120.00
Coffee Hour Food			40.60		
Supplies	0.00	0.00	0.00	100.00	100.00
Subtotal Coffee Hour	1,364.88	281.40	116.14	720.00	1,320.00
SPECIAL EVENTS					
Receptions					
Celebrations	414.71	1,691.77	100.30	800.00	800.00
Group Ministries	0.00	25.00	0.00		0.00
Subtotal Special Events	414.71	1,716.77	100.30	800.00	800.00
YOUNG ADULT MINISTRY					
Young Adult Food	0.00	22.95	15.99	300.00	300.00
Young Family Ministry	494.52	0.00	19.00	3.33	3.33
Subtotal Fellowship	2,274.11	2,021.12	251.43	1,823.33	2,423.33
LEARNING (PROGRAM) EXP.					
CHILDREN'S MINISTRY					
Children's Formation	1,807.64	1,171.54	2,695.07	1,375.84	1,696.00
Childrens Pageant	0.00	19.47	0.00	0.00	100.00
Children's Chapel	0.00	0.00	0.00	0.00	200.00
Vacation Bible School VBS			0.00	0.00	
Snacks/Food	39.59	0.00	0.00	0.00	0.00
Subtotal Children's Ministry	1,847.23	1,191.01	2,695.07	1,375.84	1,996.00
YOUTH MINISTRY					
Youth Formation	636.32	255.58	481.62	500.00	1,350.00
Youth Group Activities	0.00	0.00	0.00	203.40	203.40
Youth Group Reimbursement			0.00	181.06	
Youth Food	58.76	50.36	0.00	16.00	181.06

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Youth Supplies	6.32	426.68	0.00	0.00	16.00
Subtotal Youth Ministry	701.40	732.62	481.62	900.46	1,750.46
ADULT MINISTRY					
Adult Program Materials	1,113.26	759.00	1,454.06	1,454.06	800.00
Adult Food	54.98	9.49	156.47	103.45	354.00
Subtotal Adult Ministry	1,168.24	768.49	1,610.53	1,557.51	1,154.00
Subtotal Learning (program) Exp.	3,716.87	2,692.12	4,787.22	3,833.81	4,900.46
SERVICE					
OUTSIDE THE PARISH					
Diocesan Asking	79,944.00	83,792.04	62,844.03	83,792.00	83,792.00
Designated Outreach	1,500.00	1,500.00	1,125.00	1,500.00	1,500.00
Subtotal Outside The Parish	81,444.00	85,292.04	63,969.03	85,292.00	85,292.00
COMMITTEES					
NURSERY					
Nursery Expense	0.00	0.00	0.00	0.00	0.00
FINANCE COMMITTEE					
Finance Committee Expense	0.00	63.89	0.00	0.00	0.00
Bank Charges	4,577.54	5,525.71	3,401.15	5,300.00	5,300.00
Subtotal Finance Committee	4,577.54	5,589.60	3,401.15	5,300.00	5,300.00
OUTREACH COMMITTEE					
Outreach Committee Expens	70.94	303.56	0.00	0.00	0.00
COMMUNICATION COMMITTEE					
Website Expenses	0.00	0.00	214.12	184.00	184.00
Newspaper Advertising	357.00	375.00	120.00	273.33	273.33
Publicity - Communication	0.00	0.00	0.00	12.02	12.02
Banner	0.00	128.00	0.00	201.67	201.67
Other Publicity	0.00	0.00	0.00	12.02	12.02
Subtotal Communication Committe	357.00	503.00	334.12	683.04	683.04
OLD Congregational Deve					
Annual Meeting Expense	0.00	0.00	0.00	850.00	850.00
Subtotal Committees	5,005.48	6,396.16	3,735.27	6,833.04	6,833.04
VESTRY					
OLD Misc Program Expense			0.00	0.00	
Vestry Retreat	487.18	326.02	0.00	500.00	500.00
PASTORAL CARE					
Clergy Discretionary	330.00	323.00	257.00	300.00	300.00
Subtotal Service	87,266.66	92,337.22	67,961.30	92,925.04	92,925.04

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TOTAL EXPENSES	472,171.58	498,674.81	382,228.82	527,019.21	551,582.62
Application of Unused PPP Funds					11,719.37
EXCESS INCOME/EXPENSES	2,859.97	8,503.06	33,902.89	11,719.37	-40,685.38